## **Business Department**

... click-clack at the end of the hallway ... students pounding furiously upon blank keys ... copying and taking dictation ... probing answers through data processing ... learning basic business skills; typing, stenography, note-taking, accounting ... going over each lesson time after time ... stressing neatness and clarity ... three new courses this year: Income Tax Preparation, Stocks and Bonds, Integrated Bookkeeping ... co-op program; taking part in a make believe office situation ... enabling students to experience the feel of business ... part-time employment through DECA programs ... a deviation from the traditional school curriculum ... preparing students to enter the challenging world of business....

