

**Characteristics of Council - Manager Form, Plan E
Effective January, 1973**

VOTERS

COUNCIL

Five members

Partisan at-large elections of overlapping terms of four years
Adopts resolutions and ordinances
Determines organization, powers and duties of administrative departments
May investigate departments
Appoints and removes Township Manager and Clerk
May fill vacancies in elective offices until next election
Annually elects one of own members as Mayor and one as Deputy Mayor
May provide for appointments of
Township Attorney, Planning Board, Zoning Board of Adjustment,
and Personnel Board

MAYOR

Elected by and from Council
Presides and votes in Council
Executes contracts and bonds for municipality
Fills vacancies in Public Library Trustees

MANAGER

Appointed and removed by Council
Executes all laws and ordinances
Appoints and removes department heads
Prepares and submits budget
Negotiates contracts
Advises Council
Makes annual report to Council and public
Performs other duties assigned by Council